

*Providing resource conservation for a quality environment demonstrated through active leadership, cooperation, and partnership*

**VSWCD Board of Supervisors**

- Abel Camarena, Chair
- Teresa Smith de Cherif, Vice-Chair
- Joseph Moya, Treasurer
- Richard Bonine Jr., Supervisor
- Sue Small, Supervisor
- Gail Goodman, Supervisor
- Duana Draszkievicz, Supervisor

*“The brilliant poppy adds her voice to sell the song that August’s here again.”  
--- Helen Winslow*



**AUGUST 2021**

**VSWCD Regular Meeting\*  
via Video/Teleconference  
July-17<sup>th</sup>, 2021 9:00 AM-Noon  
MTG ID:947 334 101#  
See website &/or Page Two  
for Video Conference Links, or  
CALL-IN DIRECTLY:  
+1 469-965-2602,,947334101#  
VSWCD District Office:  
2424 Hwy 47, Belen, NM  
PO Box #170, Belen NM 87002**

**\*Plz See Page Two for VSWCD’s  
Public Comment Policy (please  
send comments through USPS  
mail or via email at [public-input@valenciaswcd.org](mailto:public-input@valenciaswcd.org))--  
Address & Name required**

**Final AGENDA for August 21<sup>st</sup>, 2021 Regular Board Mtg.**

**CALL TO ORDER 9:00 A.M.**

- (1) **9:00—Verify quorum, pledge of allegiance, agenda review with changes & approval.....Chair**
- (2) **9:05—Approval of July 17<sup>th</sup>, 2021 Reg. Mtg. Min’s.....Chair**
- (3) **9:15—Public Comments (e.g., emails from [public-input@valenciaswcd.org](mailto:public-input@valenciaswcd.org)).....Chair**
- (4) **9:25—District Staff Monthly Report.....Director**
- (5) **9:40—2021 Dan Goodman Scholarship Presentation of Awards.....2021 DG Committee**
- (6) **10:00—NMACD 2021 Awards.....Director**
- (7) **10:15—EVUGP Committee Update.....Vice Chair**
- (8) **10:30—BEMP: Final 2021 Reports and 2022 BEMP Proposal to VSWCD.....Director**
- (9) **10:45—FY22 Capital Outlay Process.....Director**
- (10) **10:50—Discussion of recent floods and viewing of historical MRGCD video.....Director**
- (11) **11:10—Budget & Accounting: (Treasurer)**
  - Month of July 2021 expenditures review & approval
  - DFA Approval of FY21 4<sup>th</sup> Quarter Report and FY22 Final Proposed Budget
  - Approval of Contract with Auditor James Hartogensis (re: VSWCD’s FY21 Tier 6 audit)
- (12) **11:30—Updates/Partner Reports/Correspondence/Other:**
  - NMDA June-2021 Report (Katie Mechenbier)
  - NRCS June-2021 Report (Martin Meairs (DC))
  - Correspondence
- (13) **11:40--Supervisor Round Robin.....Board**
- (14) **11:45—\*Executive Session: Educ.& Personnel committees’ recommendations submitted for Board action regarding selection of an EE Assistant to work for Allsion Martin under funds from Friends of Whitfield.....Board**
- (15) **11:55—Return from Executive Session.....Board**

**NOON ADJOURNMENT.....Chair**

- VSWCD STAFF**
- Andrew Hautzinger--District Director
  - Amanda Carrasco – Business Manager
  - Johnny Chavez – Conservation Program Manager
  - Allison Martin—Education Program Manager



\*\*\*Please: If you are in need of special accommodations to attend, please contact the office at least 3 days prior to meeting \*\*\*

**Acronyms/Abbreviations:**

- BEMP = Bosque Environ. Monitoring Program
CPM = Conservation Program Manager
DD = District Director
DFA = Department of Finance and Administration
EE = Environmental Educator / EE Manager
EVUGP = East Valencia Urban Gardens Program
F.O.W. Friends of Whitfield (501c3)
GRGWA = Greater Rio Grande Watershed Assoc.
HSP = Healthy Soils Program (NMDA)
IRSA = Isleta Reach Stewardship Association
NACD = Nat'l Association of Conservation Districts
NMCD=NM Assoc. of Conservation Districts
NMDA=New Mexico Department of Agriculture
NRCS = Natural Resources Conservation Service
OMA = Open Meetings Act
WWCA = Whitfield Wildlife Conservation Area
RACA = Rio Abajo Conservation Area
SWCC = NM Soil & Water Conserv. Commission

**VSWCD HOSTED MONTHLY MEETING: INFORMATION TO**

**JOIN** our MICROSOFT TEAMS virtual video and teleconference Board Meeting. Tips on JOINING:

- Make sure you have a good internet connection
• If you are joining by computer/laptop, you should be able to join by web or by Microsoft Teams app
• If you are joining by phone/tablet, you might have to download app to join. Or JUST USE \*AUDIO ONLY\*
• Do a test run and join the meeting when you have a chance, even if it is days in advance, so you can make sure your settings are correct.

If you need help, Contact VSWCD's Johnny Chavez: johnnychavez@valenciaswcd.org or phone : 505-917-0657

**Join our MS-TEAMS Mtg. via computer or mobile app:**

https://teams.microsoft.com/l/meetup-join/19%3ameeting\_MWQ3NTZjNzUtMDY4YS00NjdjLWlxZTEtY2JhZTFmYzU0Mzdj%40thread.v2/0?context=%7b%22id%22%3a%2207b16c2a-d844-4b14-91ae-38859875f32f%22%2c%22oid%22%3a%227a67d841-8679-44dd-be61-c46b1d221d32%22%7d

Or CALL IN DIRECTLY (\*AUDIO ONLY\*No App Needed)

+1 469-965-2602,,947334101#

PHONE CONFERENCE ID: 947 334 101#

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**Public Comment Policy Statement:**

Due to the need to minimize spread of COVID-19 across New Mexico, to keep our communities safe and well, there is a temporary policy for public comments to be read during the livestream remote regular Board meetings until further notice. All public comments for presentation at the meeting must be submitted in writing, with NAME & ADDRESS provided, by mail or email (send to public-input@valenciaswcd.org) UP TO ONE HOUR PRIOR to the start of the meeting. We will check USPS mail no later than 4:30 pm the day before the meeting. Provided comments will be read aloud by a District designate at the meeting. The Chair will keep with the three-minute comment policy per comment to ensure timely conductance of the meeting. The regular policy cited here is for your information when we return to regularly assembled meetings.

WHEREAS: The Open Meetings Act NMSA 1978, Chapter 10, Article 15, III Section 10-15-1, Subpart A states "an open public meeting is not necessarily an open forum and, so long as the Act is complied with, public bodies may limit, or not allow public debate and may take steps necessary to maintain public order" and Subpart F states "meeting notices shall include an agenda containing a list of specific items of business to be discussed or transacted at the mtg.". WHEREAS: The Valencia Soil and Water Conservation District (VSWCD) desires to provide opportunity for public comment at meetings under its purview;

**THEREFORE: In accordance with the Open Meetings Act**

- Persons who wish to give comment will so indicate on the sign in sheet prior to start of the meeting.
• Comments need to be received no later than one hour prior to the start of the meeting (either at public-input@valenciaswcd.org or via USPS Post).
• All comments will be limited to 3 minutes and compliance will be enforced to ensure timely conductance of District business.
• Board of Supervisors are under no legal obligation to accept, concur with or record any offered public comment(s).
• Appropriate action(s) will be taken as necessary by the ethe meeting.

\*While this policy pertains to conductance of VSWCD meetings, public comments may also be submitted at any time to the District Director, or public email, as shown below:

Phone: 505-864-8914

Letters: VSWCD Attention District Director

PO Box 170, Belen, NM 87002

Email: andrewhautzinger@valenciaswcd.org

Public Input email: public-input@valenciaswcd.org