



## **STAND-ALONE PROGRAM: to Reimburse Simple Conservation Projects**

The Valencia Soil and Water Conservation District (VSWCD/District) Financial Assistance Program was established in February 2016 to support the public in the preservation of soil and water, and the natural landscapes that protect and enhance the quality and resilience of these critical community resources.

The STAND-ALONE PROGRAM utilizes public funds from the VSWCD mil levy to reimburse taxpayers, at 75% cost, on a list of pre-approved conservation projects that do not require detailed planning.



### **Eligible Items:**

- 1) **High efficiency toilets:** No more than 1.28 gallons per flush or 0.88 gallon per flush. Limit if 2 toilets.
- 2) **Rain Barrels:** 50 to 200 gallons.
- 3) **Water Harvest Tanks:** Routing gutters or chains are not funded but must be used. Limit \$1,500 reimbursement.
- 4) **Bioreactor Composting Kits:** Regular (~165 gal) or half size (~80 gal) Johnson-Su Bioreactor Composting system or similar.
- 5) **Hoop Houses:** Must show design, may be a kit or supplies list. Limit to \$2,000 reimbursement.
- 6) **Pollinator / Native Tree Planting:** Must be plants listed by NM Native Plant Society as native to NM. (List is linked on VSWCD website) Limit of \$100 per applicant.

### **Applicant Eligibility:**

Taxpayers who contribute to the VSWCD's ¼ Mil Levy are eligible for this reimbursement program and must provide proof of payment.

### **Application Instructions:**

1. Application period opens July 1<sup>st</sup> and applications are funded on first-come-first-serve basis while funds are available.
2. Complete and submit application for VSWCD approval ***before purchased of supplies.***
3. Complete project prior to June 30<sup>th</sup>.
4. Submit all receipts after implementation.  
*Receipts must be dated.*
5. Submit photos that show completion of project.
6. Typically, receive reimbursement from VSWCD within one month of receiving receipts.



**APPLICATION SECTION:**

**Submit Process:** Email, mail or hand deliver applications to Valencia SWCD at:

Email: [AssistancePrograms@valenciaswcd.org](mailto:AssistancePrograms@valenciaswcd.org)

Mail: Valencia SWCD, PO Box 170, Belen, NM 87002

In Person: Whitfield Wildlife Conservation Area, 2424 Hwy 47, Belen, NM 87002

Applicant name: \_\_\_\_\_ Submit Date: \_\_\_\_\_

Project address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Contact information: Phone AND Email? \_\_\_\_\_

\*Please attach copy of property tax to show paid mil levy tax. Is it attached?  Yes. If not, please explain: \_\_\_\_\_

Item for Reimbursement?

\_\_\_\_\_

1) Item brand, model name, model number (if applicable), description: \_\_\_\_\_

\_\_\_\_\_

2) How many of each item? \_\_\_\_\_

3) Applicant's Estimated Item Cost: \$\_\_\_\_\_ (include shipping& handling)

4) Who will install? *Homeowner* (applicant)\_\_\_\_\_ or *Contractor* (give name) \_\_\_\_\_

5) Please let us know how you heard about this program. \_\_\_\_\_

**Terms of agreement:**

- This program does not apply to purchases for new homes or new construction and development.
- This application should be used to support conservation practices associated with single and multi-family residences, mixed-use communities, home offices, and home- businesses.
- On principal, we do not support any work that will cause degradation of ecological conditions, cost-sharing of portable items that could be resold or disappear altogether; or support work items that are impractical/overly complicated or costly.
- VSWCD provides specifications to be met for each eligible item that must be followed for reimbursement.
- **Taxes:** Reimbursements of more than \$600 require that the applicant provides the District with an **IRS W-9 form** (with your social security # or federal business ID #) for us to issue a year end 1099-MISC income form following the calendar year in which you received payment from VSWCD.
- All items are expected to have minimally a 5-year life for any part and so cannot apply again for the same thing to achieve the same goals. Exceptions may be made for loss beyond applicant's control and requested reviewed within those 5 years will be considered.

*I have read and accept the terms, instructions and conditions of this agreement. The information I have provided for reimbursement of my costs is truthful and correct to the best of my knowledge.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Questions?** Please see our website [www.ValenciaSWCD.org](http://www.ValenciaSWCD.org) for more information. Or please contact our office directly at 505-864-8914 or [AssistancePrograms@valenciaswcd.org](mailto:AssistancePrograms@valenciaswcd.org) --- 😊 **Thank you** 😊



\* If your project is more complicated and would benefit from more planning or additional conservation practices than is associated with this Stand-alone program, you may want to look at the Standard Conservation Project Application, which is a competitive process that is designed to support more involved/multifaceted projects. Application window starts July 1, and closes September 30<sup>th</sup>. See our website for more information. [webmis](#)