



*Providing resource conservation for a quality environment demonstrated through active leadership, cooperation, and partnership*

## **Board of Supervisors Regular Monthly Meeting**

**July 20, 2023**

*Conducted in person and remotely via Microsoft Teams*

**Board of Supervisors attending:** Chair Abel Camarena, Vice Chair Teresa Smith de Cherif, Treasurer Duana Draskiewicz, Richard Bonine, Gail Goodman, and Pam Cordova. Priscilla Abeita was excused.

**Others attending:** District Staff—Director Andrew Hautzinger, Conservation Manager Johnny Chavez, Environmental Education Manager Laura McCann, and Business Manager Megan McCready.

**CALL TO ORDER:** Chair Abel Camarena called the meeting to order at 4 p.m.

- 1) **VERIFY QUORUM, CONDUCT PLEDGE OF ALLEGIANCE, AND REVIEW AGENDA:** Chair Camarena verified that a quorum was present. The Pledge of Allegiance was led by Conservation Manager Chavez. The meeting agenda was reviewed. Supervisor Cordova moved to approve the agenda, as revised (item 6 was tabled to the August monthly board meeting); Treasurer Draskiewicz seconded. A roll call vote was conducted: Smith de Cherif—yes; Draskiewicz—yes; Bonine—yes; Goodman—yes; Cordova—yes; Camarena—yes. Motion carried unanimously.
- 2) **APPROVAL OF JUNE 15, 2023 MINUTES:** Vice Chair Smith de Cherif moved to approve the June 15, 2023 Regular Meeting Minutes; Supervisor Cordova seconded. A roll call vote was conducted: Smith de Cherif—yes; Draskiewicz—yes; Bonine—yes; Goodman—yes; Cordova—yes; Camarena—yes. Motion carried unanimously.
- 3) **PUBLIC COMMENT:** None received.
- 4) **DISTRICT STAFF MONTHLY REPORT:** District Director Hautzinger and District staff presented highlights of the monthly Staff reports. The full reports are available on the District's website and will be attached to these monthly meeting minutes.
- 5) **CARDIOPULMONARY RESUSCITATION (CPR) CLASS AT WHITFIELD:** Director Hautzinger discussed providing CPR training for staff, the Friends of Whitfield, Board Members, and others; he will conduct additional research for Board consideration.

- 6) FARMERS MARKET AT WHITFIELD: This item was tabled until the August 17, 2023 monthly Board meeting.
- 7) UPDATES/PARTNER REPORTS/CORRESPONDENCE/OTHER: The Rio Grande Agricultural Land Trust (RGALT) requested District sponsorship of its annual Farm-to-Table Harvest Dinner on October 14, 2023. Supervisor Cordova moved to approve the minimum sponsorship of \$500 for RGALT's Farm-to-Table and Harvest Dinner; Treasurer Draszkievicz seconded. A roll call vote was conducted: Smith de Cherif—yes; Draszkievicz—yes; Bonine—yes; Goodman—no; Cordova—yes; Camarena—yes. Motion carried by quorum majority.
- 8) DAN GOODMAN SCHOLARSHIP AWARDS: Vice Chair Smith de Cherif noted that only one complete application was received. Vice Chair Smith de Cherif moved to award Jayden Garcia a \$500 Dan Goodman Scholarship, and to make available \$1,000 in awards in the autumn after the Environmental Education Manager promotes the scholarship program throughout the District; Supervisor Cordova seconded. A roll call vote was conducted: Smith de Cherif—yes; Draszkievicz—yes; Bonine—yes; Goodman—abstain; Cordova—yes; Camarena—yes. Motion carried unanimously.
- 9) NEW MEXICO ASSOCIATION OF CONSERVATION DISTRICT AWARD NOMINATIONS: The District nominated Kirsten Couevas (owner of Sublime Farms) for the 2023 Outstanding Land Stewardship Award and self-nominated for District of the year.
- 10) TREASURER'S REPORT (Budget and Accounting):
- a) Reconciliation Detail: Vice Chair Smith de Cherif moved to accept the Reconciliation Report ending on June 30<sup>th</sup>, 2023; Supervisor Bonine seconded. A roll call vote was conducted: Smith de Cherif—yes; Draszkievicz—yes; Bonine—yes; Goodman—yes; Cordova—yes; Camarena—yes. Motion carried unanimously.
  - b) Quarterly Report to the Department of Finance (DFA): Supervisor Cordova moved to approve Resolution No. 1-2024, Final Report of the Fourth Quarter of Fiscal Year (FY) 2023; Supervisor Bonine seconded. A roll call vote was conducted: Smith de Cherif—yes; Draszkievicz—yes; Bonine—yes; Goodman—yes; Cordova—yes; Camarena—yes. Motion carried unanimously.
  - c) Final Projected Budget for FY 2024 Report to the DFA: Supervisor Bonine moved to approve Resolution No. 2-2024, Final Projected Budget for FY 2024; Vice Chair Smith de Cherif seconded. A roll call vote was conducted: Smith de Cherif—yes;

Draszkiewicz—yes; Bonine—yes; Goodman—abstain; Cordova—yes; Camarena—yes. Motion carried unanimously.

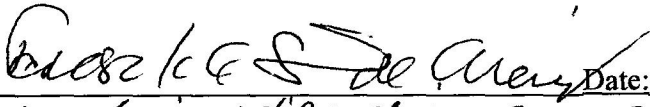

- d) Grant Updates: Director Hautzinger reported that the Soil and Water Conservation Commission denied the District's Water Quality grant application; two VISTA Corps volunteers were approved; the plant matrix grant application has advanced to phase 2 at the US Geological Services South Central Climate Adaptation Science Center (CASC-SW); the ARPA application is again under consideration; and the application for fire disaster funding available through the Department of Commerce's Economic Development Agency has not been completed, yet.

- 11) EXECUTIVE SESSION: Treasurer Draszkiewicz moved to enter Executive Session per NMSA 1978, the Open Meetings Act, Section 10-15-1(H)(2), for a limited personnel matter, at 6:00 p.m.; Vice Chair Smith de Cherif seconded. A roll call vote was conducted: Smith de Cherif—yes; Draszkiewicz—yes; Bonine—yes; Goodman—yes; Cordova—yes; Camarena—yes. Motion carried unanimously.
- 12) RETURN TO OPEN MEETING: Supervisor Bonine moved to return to open meeting at 7:02 p.m.; Vice Chair Smith de Cherif seconded. A roll call vote was conducted: Smith de Cherif—yes; Draszkiewicz—yes; Bonine—yes; Goodman—yes; Cordova—yes; Camarena—yes. Motion carried unanimously.
- 13) PERSONNEL: Supervisor Cordova moved to increase the business manager's salary by \$3 per hour; Supervisor Bonine seconded. A roll call vote was conducted: Smith de Cherif—yes; Draszkiewicz—yes; Bonine—yes; Goodman—yes; Cordova—yes; Camarena—yes. Motion carried unanimously.

**ADJOURNMENT:** Supervisor Cordova moved to adjourn; Treasurer Draszkiewicz seconded. A roll call vote was conducted: Smith de Cherif—yes; Draszkiewicz—yes; Bonine—yes; Goodman—yes; Cordova—yes; Camarena—yes. Motion carried unanimously.

Meeting adjourned at 7:08 p.m.

**Signatures:**

Abel Camarena, Chair  Date: 8/17/23  
*in as Smith de Cherif, vice chair, acting chair 17 aug 2023 meeting*  
Andrew Hautzinger, District Director  Date 8/17/23