

*Providing resource conservation for a quality environment demonstrated through active leadership, cooperation, and partnership*

**VSWCD Board of Supervisors**

- Abel Camarena, Chair
- Teresa Smith de Cherif, Vice Chair
- Duana Draszkiwicz, Treasurer
- Richard Bonine Jr., Supervisor
- Gail Goodman, Supervisor
- Priscilla Abeita, Supervisor
- Pam Cordova, Supervisor



**19OCT23: Reg.Meeting**

**VSWCD Regular Meeting\*  
via Video/Teleconference  
Oct. 19<sup>th</sup>, 2023 4-to-7 PM**

**MTG ID: 283 468 103 503 See  
website &/or Page Two for  
Video Conference Links, or  
CALL-IN DIRECTLY:**

**+1 469-965-2602,,116909656#  
OR @ the VSWCD District**

**Office: 2424 Hwy 47, Belen, NM,  
87002**

**\*Plz See Page Two for VSWCD's  
Public Comment Policy (please  
send comments through USPS  
mail or via email at [public-input@valenciaswcd.org](mailto:public-input@valenciaswcd.org))--  
Address & Name required**

**FINAL(rev) Agenda 19OCT2023: VSWCD Reg. Board Mtg.**

**CALL TO ORDER 4 P.M.** (set for every 3<sup>rd</sup> Thursday of the month)

- (1) **4:00—Verify quorum, conduct pledge of allegiance and agenda review with changes & approval: Chair/Vice Chair**
  - (2) **4:05—Approval of 9/21/2023 Regular Board Meeting Minutes.....Chair/Vice Chair**
  - (3) **4:10—Public Comments.....Chair/Vice Chair**
  - (4) **4:25—District Staff Monthly Report .....Staff**
  - (5) **4:45—Updates/Partner Reports /Correspondence/Other:**
    - **NMDA Monthly Report** (Katie Mechenbier)
    - **Monthly Rpt.** (Nick Goodman/Athena Cholas)
    - **MRGCD Monthly Report**
    - **Friends of Whitfield Monthly Rpt.** (Pres. Pro Tem Raucci)
    - **Correspondence/Announcements** (e.g., TBD)
  - (6) **5:10--FY24 Financial Ass't. Awards.....FA Committee Chair**
  - (7) **5:50—Recap: 10/18 Update to Valencia Cnty. Commission**
  - (8) **6:00—Budget & Accounting:** (Treasurer Draszkiwicz and Business Manager M<sup>c</sup>Cready, with CPA Chris Fogel as needed)
    - **Review & approval:** Month of September 2023 expenditures
    - **Review & approval:** 2023 District Procurement Policy
    - **Review & approval:** 2024 Land & Water Summit Donation
    - **Grant/Related Updates:** (1) AmeriCorps VISTA (recruiting), and one pending: (2) CASC-SC grant (full proposal submitted 9/6/23. (3) Applying for Dept. of Commerce Economic Dev. Agency FY23 Disaster Supplemental (e.g., Big Hole Fire \$) and possibly (4) USFS AIM Grant (for capacity to reduce fires).
  - (9) **6:35 PM--Supervisor Round Robin**
  - (10) **6:50—Executive Session Open Meetings Act** (NMSA 1978, Section 10-15-1(H)(7)) for a discussion subject to the attorney-client privilege pertaining to threatened or pending litigation .....**Vice Chair**
  - (11) **7:00—Return from Executive Session.....Vice Chair**
- \*NTE-7 PM ADJOURNMENT.....Chair/Vice Chair**

- VSWCD STAFFS**
- Andrew Hautzinger--District Director (DD)
  - Megan M<sup>c</sup>Cready – Business Manager (BM)
  - Johnny Chavez – Conservation Program Manager (CPM)
  - Laura M<sup>c</sup>Cann—Environmental Education Prog. Mngr. (EPEM)
  - YCC Field Crew II: Juztine Diaz (Crew Leader), Fran Keryte, Nate Kaib, Mikaila Chavez and Dulce Bautista
  - EVUGP Garden Managers: Olga Cervantes & Gabi Padilla

**NEXT VSWCD REG. BOARD MTG: Thursday, Nov. 16<sup>th</sup>, 2023**  
**\*\* All Agenda Items may be acted upon by the Board \*\***



**\*\*Please:** If you are in need of special accommodations to attend, please contact the office at least 3 days prior to meeting **\*\*\***

**Acronyms / Abbreviations:**

BEMP = Bosque Environ. Monitoring Program  
CPM = Conservation Program Manager  
DD = District Director Bus.Mngr. = Business Mngr  
DFA = Department of Finance and Administration  
EE / EEPM= Environmental Educ. / EE Prog. Mngr.  
EVUGP = East Valencia Urban Gardens Program  
FWWCA = Friends of Whitfield (501c3)  
GRGWA = Greater Rio Grande Watershed Assoc.  
HSP = Healthy Soils Program (NMDA)  
IRSA = Isleta Reach Stewardship Association  
MRGCD = Middle Rio Grande Conservation District  
NACD = Nat'l Association of Conservation Districts  
NMACD=NM Assoc. of Conservation Districts  
NMDA=New Mexico Department of Agriculture  
NRCS = Natural Resources Conservation Service  
OMA = Open Meetings Act  
WWCA = Whitfield Wildlife Conservation Area  
RACA = Rio Abajo Conservation Area  
SWCC = NM Soil & Water Conserv. Commission

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**VSWCD Public Comment Policy Statement:**

**WHEREAS:** *The Open Meetings Act NMSA 1978, Chapter 10, Article 15, III Section 10-15-1, Subpart A states "an open public meeting is not necessarily an open forum and, so long as the Act is complied with, public bodies may limit, or not allow public debate and may take steps necessary to maintain public order" and Subpart F states "meeting notices shall include an agenda containing a list of specific items of business to be discussed or transacted at the mtg."*

**WHEREAS:** *The Valencia Soil and Water Conservation District (VSWCD) desires to provide opportunity for public comment at meetings under its purview;*

**THEREFORE:** *In accordance with the Open Meetings Act*

- *Those wishing to give public comment must provide their full legal name and their current address.*
- *Persons who wish to give in-person comment will so indicate on the sign in sheet prior to start of the meeting.*
- *Otherwise, comments need to be received no later than one hour prior to the start of the meeting (either at [public-input@valenciaswcd.org](mailto:public-input@valenciaswcd.org) or via USPS Post the day prior).*
- *All comments will be limited to 3 minutes and compliance will be enforced to ensure timely conductance of District business.*
- *Board of Supervisors are under no legal obligation to accept, concur with or record any offered public comment(s).*
- *Appropriate action(s) will be taken as necessary by the board at the meeting, or otherwise in a timely manner.*

**\*While this policy pertains to conductance of VSWCD meetings, public comments may also be submitted at any time to the District Director, or public email, as shown below:**

**Phone:** 505-864-8914

**Letters:** VSWCD Attention District Director  
PO Box 170, Belen, NM 87002

**Email:** [andrewhautzinger@valenciaswcd.org](mailto:andrewhautzinger@valenciaswcd.org)

**Public Input email:** [public-input@valenciaswcd.org](mailto:public-input@valenciaswcd.org)

**VSWCD HOSTED HYBRID MONTHLY MEETING:**

**INFORMATION TO JOIN** our MICROSOFT TEAMS virtual video and teleconference Board Meeting. Tips on JOINING REMOTELY:

- Make sure you have a good internet connection
- If you are joining by computer/laptop, you should be able to join by web or by Microsoft Teams app
- If you are joining by phone/tablet, you might have to download app to join. Or JUST USE **\*AUDIO ONLY\***
- Do a test run and join the meeting when you have a chance, even if it is days in advance, so you can make sure your settings are correct.

If you need help, Contact VSWCD's **Johnny Chavez:**

[johnnychavez@valenciaswcd.org](mailto:johnnychavez@valenciaswcd.org) or phone : **505-917-0657**

**Join our MS-TEAMS Mtg. via computer or mobile app:**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_Mzc3YjYyOWMtNmI4OC00NGNiLTImODQqNTkxNTMxYmU4NWRi%40thread.v2/0?context=%7b%22Tid%22%3a%2207b16c2a-d844-4b14-91ae-38859875f32f%22%2c%220id%22%3a%227a67d841-8679-44dd-be6146b1d221d32%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Mzc3YjYyOWMtNmI4OC00NGNiLTImODQqNTkxNTMxYmU4NWRi%40thread.v2/0?context=%7b%22Tid%22%3a%2207b16c2a-d844-4b14-91ae-38859875f32f%22%2c%220id%22%3a%227a67d841-8679-44dd-be6146b1d221d32%22%7d)

**Or CALL IN DIRECTLY (\*AUDIO ONLY\*No App Needed)**

**+1 469-965-2602,,116909656#**

**PHONE CONFERENCE ID: 116 909 656#**